




Clovis Re:Launch

A Checklist To Relaunching Your Business

Updated: 7/22/20 5:00PM – Changes highlighted with 
This document will be updated as conditions and guidance changes.


Businesses must adhere to the State of California’s Shelter in Place order. It is the City’s intent to allow businesses to operate as soon as possible. You can view the order here: <https://covid19.ca.gov/stay-home-except-for-essential-needs/>

At this time the State of California has developed a roadmap for reopening businesses in California. Review the roadmap and understand where your operation falls in the phases indicated in this plan. Always feel free to contact us if you have questions. A link to the roadmap is located here: <https://covid19.ca.gov/roadmap/>

The County of Fresno was granted a variance to the State of California’s Shelter in Place order. This allows additional businesses to operate in Fresno County. Details on this is located here: <https://covid19.ca.gov/roadmap-counties/>

This document will be updated and will be provided to the community when changes occur.

Please contact Andy Haussler at andrewh@cityofclovis.com to answer any questions you have.

What resources, policies and training is needed to accomplish the following?	
<input type="checkbox"/>	Screen employees health (Fresno County Public Health Order Dated 5/18/20) <input type="checkbox"/> https://www.co.fresno.ca.us/home/showdocument?id=44811
<input type="checkbox"/>	Recommend all employees and customers not able to social distance to wear a facemask (Fresno County Public Health Order Dated 5/18/20) <input type="checkbox"/> https://www.co.fresno.ca.us/home/showdocument?id=44811
<input type="checkbox"/>	Review Stage your business is in per the State of California to determine if you can open or timing on opening in the future: <input type="checkbox"/> https://covid19.ca.gov/roadmap/
	Review guidance from the County of Fresno, prepare a plan, and post a checklist for employees and customers <input type="checkbox"/> Guidance for Businesses: https://covid19.ca.gov/roadmap-counties/ <input type="checkbox"/> Review Regulatory Relief from Alcohol Beverage Control and apply as needed: https://www.abc.ca.gov/fourth-notice-of-regulatory-relief/
<input type="checkbox"/>	Allow for social distancing if feasible <input type="checkbox"/> What layout changes can be made? <input type="checkbox"/> What shift changes can be made? <input type="checkbox"/> Can some employees work remotely? <input type="checkbox"/> What change in managing customer/clients is needed?

<input type="checkbox"/>	<p>If social distancing is not feasible, what else can be done to mitigate risk?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Recommend appropriate PPE for employees and customers <input type="checkbox"/> Install physical barriers <input type="checkbox"/> Change layout
<input type="checkbox"/>	<p>How will the facility be kept sanitized?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Identify frequently touched surfaces <input type="checkbox"/> Develop cleaning protocol
<input type="checkbox"/>	<p>Designate contact person to work with local health officials if employee/client/customer test positive for COVID-19</p> <ul style="list-style-type: none"> <input type="checkbox"/> Can you track employee/client/customers that use your facility? <input type="checkbox"/> Do you have a policy on how to handle COVID-19 related sick leave?
Assess Supply Chain for main line of business	
<input type="checkbox"/>	How to obtain products needed in order to reopen
<input type="checkbox"/>	Identify shortages in supply chain
<input type="checkbox"/>	Adjust business plan accordingly
Assess Supply chain for needed additional items such as:	
<input type="checkbox"/>	<p>Facemasks</p> <ul style="list-style-type: none"> ▪ Disposable <ul style="list-style-type: none"> ▪ Kure Medical Supply www.kure-medical.com (559)917-3207 ▪ Reusable <ul style="list-style-type: none"> ▪ Snowflake Designs www.snowflakedesigns.com/face-mask.html <p>Face shields</p> <ul style="list-style-type: none"> ▪ Precision Plastics www.precisionplasticsinc.com/ <p>Plexiglas Barriers</p> <ul style="list-style-type: none"> ▪ Precision Plastics www.precisionplasticsinc.com/ ▪ True-Value Hardware Clovis clovistruevalue.com/ <p>Hand Sanitizer</p> <ul style="list-style-type: none"> ▪ Riley's Brewing www.rileysbrewing.com/hand-sanitizer ▪ True-Value Hardware Clovis clovistruevalue.com/ ▪ Kure Medical Supply www.kure-medical.com (559)917-3207 ▪ Cleaning Supplies www.clovisjanitorial.com/disinfectants.html
Develop Strategy to Communicate to Customers/Clients	
<input type="checkbox"/>	You are Open!

<input type="checkbox"/>	Communicate limitations/changes in place on offerings and procedures
<input type="checkbox"/>	Provide confidence to customers and employees they are safe with your actions and communication
Research and Consider Guidance from other entities:	
<input type="checkbox"/>	<p>Center for Disease Control</p> <ul style="list-style-type: none"> ▪ Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes CDC ▪ Implementing Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19 CDC ▪ List N: Disinfectants for Use Against SARS-CoV-2 Pesticide Registration US EPA ▪ Guidance for Reopening Buildings After Prolonged Shutdown or Reduced Operation
<input type="checkbox"/>	<p>Federal Department of Labor</p> <p>https://www.osha.gov/Publications/OSHA3990.pdf</p>
<input type="checkbox"/>	<p>Fresno County Department of Public Health</p> <p>https://www.co.fresno.ca.us/departments/public-health/covid-19</p>
<input type="checkbox"/>	<p>California Department of Public Health</p> <p>https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance.aspx</p>